

**Holy Rosary Parish Council Minutes**  
**Holy Rosary PC Meeting March 4th, 2026**

**6:15 PM DeSimone Hall**

X Father Joseph	X Michael Peterman	X Zachary Leonard	X JoEllyn Storz
X Josh Potthast		X Rose Giannini	X Laura Burnett Shoemaker
X Tony Lazalde	X Carol Zumpano	X Dominic Lenci	X Joey Belotti

1. Father led the opening prayer.
2. Laura made a motion to approve the minutes, with the addition of the correct Finance Committee notes. Dominic seconded the motion.

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**Committee/Council Reports**

**Guest Presentation by Heath Ryan**

- Heath has been reviewing both the Archdiocesan Guidelines and the Parish Emergency Management Plan.
- The first priority should be visible name tags for ushers and ensuring that everyone knows where items are and who is responsible for what during an event.
- He would like all ushers to be certified and trained in First Aid, CPR, and AED.
- He recommends ensuring all ushers have a cellphone accessible on their person in case EMS needs to be contacted.
- Heath can offer direct, free training for any parish members seeking more formal instruction.
- He is reviewing the Parish EMS Plan line by line and will provide suggestions or recommendations as needed.
- He suggests recruiting more ushers with backgrounds in fire, medical, security, or other relevant skills to enhance overall parish safety.
- He would like to hold training sessions and simulated drills for ushers at least twice a year.
- Next steps: Heath will distribute the current Parish Emergency Management Plan to all ushers for review and familiarization.

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**Administrator's Report + Buildings and Grounds – Father Joseph**

- Emails requesting altar servers have been sent to families with boys (Robert Lafferty). The list was obtained from Kathy.
- Father is starting a group for female sacristans (Katherine Lesavich).
- Stations of the Cross have begun and attendance has been strong.
- Four individuals will be entering the Church during the Easter Vigil.
- Another donut Sunday will be held.
- The Scrutinies will begin at the 10:30 AM Mass.
- Funeral planning presentation has been moved to approximately April/May.
- Father is exploring a discount card system that would provide a 50% profit share.

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**Finance Committee – Tony Lazalde**

- No meeting this month.

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**Prayer + Worship – Josh Potthast and Zachary Leonard**

- Nothing to report.

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**Human Concerns – Rose (via Kathy Robers)**

- The Brookside Valentine event was very well supported.
- Approximately 200 boxes of assorted chocolates, five dozen small stuffed animals, 10 Valentine blankets, and a variety of other items were distributed.
- Residents of Brookside and Willowbrook were very appreciative.
- The January soup kitchen served approximately 90 people. The next soup kitchen is March 21 at the Shalom Center. Volunteers have already been recruited.

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**Strategic Planning Follow-ups**

- Nothing new to report.

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**Club DeSimone**

- Next meeting is Thursday.
- The recent event was very successful, with over 133 people in attendance. Ruffalo's provided catering.
- For next year, wine selection could be improved; however, the dessert selection was extensive.
- The group is considering hiring a professional organization for next year's trivia night.

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**New Parish Nominations**

- Bulletin announcements, social media, and website postings:
  - March 14/15 and March 21/22, 2026
- Flocknote blast:
  - April 17, 2026
- Mass announcements:
  - March 21/22, 2026
- Collection of forms, creation of list, and contacting nominees:
  - Week of April 20, 2026
- Discernment meeting:
  - May 6, 2026, at 6:30 PM
- Notification of new members:
  - Week of May 11, 2026
- New members may attend the June PCC meeting; terms begin July 2026

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The next meeting will be held on April 1, 2026, at 6:15 PM.

Respectfully submitted,

Michael J. Peterman